RETURN AUTHORISATION FORM

muhan corporate

YOUR DETAILS:

Store Name: | Store Code:

Contact Name:

Phone No.:

HOW LONG HAVE YOU HAD THE GARMENT FOR? (please provide approx.time):

REASON FOR RETURN (please choose an option):

☐ INCORRECT SIZE ☐ INCORRECT STYLE/COLOUR ☐ FAULTY/DIRTY

☐ OTHER (please state reasoning):

R.A. NUMBER (**COMPULSORY**):

(PLEASE CALL MUHAN CORPORATE ON 1300 700 056 TO OBTAIN AN R.A. NUMBER)

Date ☐☐ / ☐☐ / ☐☐

PLEASE PLACE YOUR ORDERS:

EMAIL sales@muhancorporate.com.au

OFFICE USE ONLY:

CHECKED BY:

SIGN:

DATE RECEIVED:

APPROVED:

STYLE NO	DESCRIPTION	COLOUR	SIZE	TOTAL QTY

RETURNS POLICY

RETURNS PROCEDURE:
STEP 1: COMPLETE THIS FORM
STEP 2: PHONE: 1300 700 056 TO OBTAIN AN R.A. NUMBER
STEP 3: PLEASE RETURN THIS FORM ALONG WITH GARMENTS TO THE FOLLOWING ADDRESS:

MUHAN CORPORATE
PO BOX 6790
SILVERWATER NSW
N.S.W 1811

STEP 4: PLACE AN ORDER FOR REPLACEMENT GARMENTS IF NEEDED. VIA ONE OF THE FOLLOWING METHODS:

Email: sales@muhancorporate.com.au
Online: www.muhancorporate.com.au

TERMS & CONDITIONS

All returns must be in 'as new' condition. All returns must be made within 30 days from receipt of goods and accompanied by this returns form (available for download from our webpage) detailing an invoice number and clearly stated reason for return and action required.
When sending back your returns, please make sure a proof of delivery is obtained. All non-stock and embroidered garments are non-returnable.
Freight costs will be borne by the customer, except in cases where the return is based on quality issues, whereby our nominated courier is to be used.
You are required to re-order the replacement garment. Any orders sent with returns will be overseen and not processed.
Should you require further details please call 1300 700 056 between 9.00am - 5.00pm Monday to Friday.